

**CAPITAL DISTRICT CHAPTER
NEW YORK SOCIETY OF PROFESSIONAL ENGINEERS**

Minutes of the Board meeting held on September 15, 2009, at 9 am, at the Town of Colonie Golf Club, Schenectady, NY
Angelo Santabarbara PE, Presiding

Board members present:

Paul Adel	Angelo Santabarbara
Steve Moore	John Steele
Rich Miller	Keith Lashway
Mike Fisher	Anne Garrity
Jim Kuhn	

Agenda: The agenda was reviewed by the Board.

Minutes: The minutes of the May 12, 2009 Board meeting were distributed and reviewed. The meeting minutes were accepted on a motion by Rich and seconded by Steve.

Officer Reports:

Treasurer's Report: Mike is continuing to gather information on the balance of FEE account. He will work on the 2009-2010 budget for next meeting. If any members have information to include in the budget, please email the information to Mike.

A motion to approve the Treasurer's report was made by Keith and seconded by Rich.

Committee Reports:

Newsletter: We are still looking to get out a newsletter. The following topics should be considered: golf outing, scholarships, NYSSPE/AIA Mainstreets meeting, upcoming events, President's message, Area VP article, advertise that ad space is available in newsletter, and Future City. Send articles to Angelo for a targeted distribution of Friday, October 2nd.

We need to work on ad renewals. Paul will look for a past renewal letter. John will gather list of companies currently running ads and contact about renewal.

A suggestion was made to post Board meeting agendas on line to inform membership about meetings and possibly increase attendance.

A suggestion was made to place all chapter forms on line to make them more readily accessible to the members.

Monthly Programs: There is a presentation next week on September 23rd at the Cannon Club. The presentation is sponsored by the STG Hudson-Mohawk ASCE Chapter and the Capital District of NYSSPE, entitled "Bracing Against Failure"

There is a presentation by the Society of Tribologists and Lubrication Engineers (STLE) in October.

The Transportation Symposium is scheduled for November 2nd and 3rd at the Century House on New Loudon Road.

After speaking with John Ciampa with Spectra, and he would like to wait a little longer before giving his Ground Penetrating Radar presentation again. He said spring 2010 may be a better time.

Keith Lashway mentioned the Capital District Masonry Institute is having their annual design seminar at HVCC on October 9, and qualifies for 5.0 PDH's.

Publicity: John is trying to increase the visibility of the chapter and is planning on sending out more press releases this year.

Scholarship: The application forms will be sent out in October. There was also a discussion on moving the award date to later in the year instead of February. This will further discussed at future meetings.

A discussion was held about recent developments in funding the scholarship program. With the loss of the financial support from the E-Week proceeds, we may have to reduce or suspend the scholarship. Mike will obtain the fund balance information from Pat Markes and Anne will provide a report on the proceeds of this year's golf outing.

Website: Paul will send updated officer information. Also send Paul any other updates or revisions that you have.

Mike will change the annual fee charges for the domain from Paul personal credit card to the Chapter's card.

Awards: Nothing new to report.

Mathcounts: No report.

E-Week: E-Week planning is beginning. Ask Sal for update at next meeting.

Future Cities: Jen Smith has returned and is resuming her position. The competition is looking for volunteers and judges. Additional information can be found at futurecity.com.

Membership: Currently reviewing the drop list and contacting individuals.

We are including the Tri-County Chapter in the distribution of information.

Nominating Committee/Elections: Nothing new to report.

Transportation Symposium: The event has been finalized and is scheduled for November 2 and 3, 2009.

Golf Tournament: The 2009 Outing is taking place today, with 15 teams registered. A full report on the outing will be available for the October Board meeting.

Unfinished Business:

Vacant Director's Position: Angelo to reach out to Doug Cole.

New Business:

Angelo will forward the most recent Delinquent/Drop List to Rich.

The 2009-2010 calendar will be distributed in draft by Angelo for discuss and finalize at the next meeting.

The 2010 NYSSPE Annual Meeting is scheduled for June 10-12 at the Saratoga Holiday Inn

The NYSSPE office will be moving to their new location on Airline Drive in December.

Angelo passed around an announcement from NSPE regarding gathering volunteer information for a goal of 1,000,000 hours volunteered by NSPE members by 12/31/09. Angelo to circulate the announcement to our members.

Next Meeting:

The next meeting will be on October 13 at 7:30 am at ATL's office in Clifton Park.

Adjournment:

The meeting was adjourned at 10:30 am on a motion by Jim and seconded by Mike.

Respectfully submitted,

James J. Kuhn, PE, Immediate Past President

cc: All Attendees