

**CAPITAL DISTRICT CHAPTER  
NEW YORK SOCIETY OF PROFESSIONAL ENGINEERS**

Minutes of the Board meeting held on December 8, 2009, at 9 am, at CT Male, 50 Century Hill Drive, Latham, NY  
Angelo Santabarbara PE, Presiding

**Board members present:**

Angelo Santabarbara	John Steele
Sal Ervolina	Keith Lashway
Rich Miller	Marty Zanghi
Mike Fisher	E.F. Schwarzenegger
Jim Kuhn	Tim Hurley, Secretary of CSI
Christine Lilholt	

**Agenda:** The agenda was reviewed by the Board.

**Minutes:** The minutes of the November 17, 2009 Board meeting were distributed and reviewed. The meeting minutes were accepted on a motion by Jim and seconded by Sal.

**Officer Reports:**

**Treasurer's Report:** Mike reported that the direct deposit for dues is working well. He also has a summary of what other chapters are doing if anyone is interested. The trophies for math counts were ordered and the cost will be directed to and paid through FEE. Mike will speak with Paul about changing the annual fee charges for the domain from his personal credit card to the Chapter's card.

Mike is continuing to gather information on the balance of FEE account. The golf proceeds are currently listed as 2008. Mike will update the FEE account reporting for next months' Board meeting.

A motion to approve the Treasurer's report was made by Chris and seconded by Jim.

**Committee Reports:**

**Newsletter/Ad Renewals:** John is currently working on getting out a newsletter and is hoping to have this complete by the end of December. Send articles to John. John plans to also incorporate summaries of the events from the State information.

John contacted approximately 30 companies to determine their interest in advertising through the CDC NYSSPE. So far there have been 6 commitments for ads.

**Monthly Programs:**

Keith Lashway has 15-20 programs that he can present. He has also been working on Town hall meetings with Dr. Yarmus. Keith suggested doing a dinner meeting with a tour of the recycled plastic bridge at New Baltimore (exit 21) in the spring. We should contact Peter Melewski from Bergmann Associates.

Meetings can be held at the new NYSSPE office located on Airline Drive. We are planning on holding a breakfast meeting in January, the topic of which is still undecided, and a Town hall meeting in March. Some programs that may be of interest include:

- US Pipe (Ductile Iron) horizontal directional drilling -dinner meeting
- ACO drain – trench drains
- ADS – HDPE pipe (they have 3 seminars)
- Stormtech

Marti will coordinate with Steve on the programs.

**Publicity:** No report.

**Scholarship:** With the loss of the financial support from the E-Week proceeds, the CDC NYSSPE will revise their funding to provide two - \$1,000 scholarships. Paul will send out applications to the schools. Award winners will be announced at the May 2010 installation dinner and/or at the individual's school award night.

**Website:** Paul will follow up with Mike Brooks to see when the website will be revamped.

**Awards:** The applications for the State awards are due February 19, 2010. The Chapter will wait until then to send out the Chapter's applications.

**Mathcounts:** Mathcounts will be held January 20<sup>th</sup>. Typically mathcounts is held in February so special permission was required and obtained to hold the mathcounts in January. Registration ends December 11<sup>th</sup>. Volunteers are needed. Tests supplies and awards have all been ordered and will be billed directly to FEE. Sal will provide a write up for the newsletter.

**E-Week:** All of the E-Week spots have been filled. There are a total of 78 programs. Most if not all will receive continuing education credits but the programs are still being reviewed at this time. Moderators are needed. Sal provided a copy of the Moderators Instruction Sheet to the Board. The Thursday lunch will be the ASCE President and Order of the Engineer. Friday will be the award luncheon and this year there will be a Friday dinner to celebrate the 30<sup>th</sup> year of E-week.

**Future Cities:** The Future Cities competition is January 16<sup>th</sup> at HACC.

**Membership:** Jen sent out a listing of new members last week that needs to be reviewed. Any new members will be listed in the newsletter.

**Nominating Committee/Elections:** We will need to start working on this.

**Transportation Symposium:** The event was held November 2 and 3, 2009.

**Golf Tournament:** No new report.

**Unfinished Business:**

**2009-2010 Calendar Update:** No new report.

**New Business:**

**Next Meeting:**

The next meeting will be on January 12, 2010 at 7:30 am at **CHA** in Albany, NY.

**Correspondence/Invoices:**

No new report.

**Discussion:**

Joint society meetings – The Board discussed holding joint meetings with other societies. On December 10, 2009, there is an Empac holiday meeting and tour with dinner at Daisy Bakers. The CSI's regular meetings are held at the Hudson Harbor House and consist of a dinner and program with AIA credits. Anette is the President Elect and in charge of monthly programs so we should contact her to discuss the programs.

Vacant Directors Position – There is still a vacant director's position that needs to be filled.

**Announcements:** None

**Adjournment:**

The meeting was adjourned at 9:00 am on a motion by Jim and seconded by Ed.

Respectfully submitted,

Christine J. Lilholt, PE,  
Correspondence/Recording Secretary

cc: All Attendees